

Household Income and Expenditure of Privately Financed International Students

College of _____ School of _____
 Graduate School of _____ Division of _____ Grade _____ Year _____

Nationality _____ Year of admission _____ Date of arrival in Japan _____ Year _____ Month _____

Student Number _____ Name _____

1. Please enter your income and expenses for the month from January 1, 2023, to December 31, 2023. (for all family members living together in Japan)

Income (Monthly)		Expenditures (Monthly)	
Applicant		Accommodation (Apartment, dormitory, other), Communal expenses	¥
Scholarships (including honors scholarships)		Electricity, Water, Gas	¥
Scholarship name ()	¥	Phone and Internet	¥
()	¥	Food	¥
Japan Society for the Promotion of Science Special Research Subsidy	¥	Daily necessities (Clothing, shoes, soap, paper, electronics, etc.)	¥
Salary / Part-time income	¥	Study expenses (Textbooks, reference books, Tuition fee)	¥
Remittances from home country (support)	¥	Commuting expenses (Bus fares, gasoline, etc.)	¥
Drawing on personal savings, Loans	¥	Insurance (National health insurance, home insurance, disability insurance, etc.)	¥
Spouse etc.		Culture, entertainment, membership fees	
Scholarships (Scholarship name:)	¥	Other (Cosmetics, medication, savings, remittances, etc.)	¥
Salary / Part-time income	¥		
Remittances from home country (support)	¥		
Drawing on personal savings	¥		
Total	¥	Total	¥

In the Income column, please separate remittances from your home country and your (spouse's) savings and enter exact values.

* Please ensure that your income and expenses match. Note that if expenditures greatly exceed your income, confirmation may be requested.

* **Please submit a copy of your lease agreement listing housing expenses (rent, common area fees, contract period, etc.).**

* Please complete the form calculating monthly averages for rent, electricity, water, gas, and telephone bills from July to December of the previous year (6months) based on your receipts. Receipts are not required.

* Drawing on savings refers to your own savings; if you are receiving saved money sent from your parents or others overseas, please record this under "Remittances from home country (support)."

2. Scholarship status

Please complete the "Declaration of **Scholarship Receipt (Form 8)**" and submit this together with a copy of any documents (e.g., scholarship decision letter) that show the name of the scholarship, the sum received, and the period of receipt.

Supervisor's statement:

The financial situation of the above student is deemed to require support, and the student's attitude and behavior in the course of their academic activities and other aspects of life are judged to be suitable for exemption.

Supervisor (Signature) _____

[Precautions for Completion (Form 10-1)
For students who were in Japan on or before January 1, 2023

Please enter the date you first arrived in Japan.

College of _____ School of _____
Graduate School of _____ Division of _____ Grade _____ Year _____

Nationality _____ Year of admission _____ Date of arrival in Japan _____ Year _____ Month _____

Enter the balance of income and expenditures in the one-year period (actual results) from January 1 to December 31, 2023.

However, for scholarships, the one-year period from 1 April 2023 to 31 March 2024 (actual results).

1. Please enter the balance of income and expenditures in the one-year period from January 1 to December 31, 2022. (for all family members living together in Japan)

Income (Monthly)		Expenditures (Monthly)	
Applicant		Accommodation (Apartment, dormitory, other), Communal expenses	¥
Scholarships (including honors scholarships)		Electricity, Water, Gas	¥
Scholarship name ()	¥ 4,166	Study expenses (Textbooks, reference books, paper, electronics, etc.)	¥
()	¥ 40,000	Salary / Part-time income	¥
Japan Society for the Promotion of Science Special Research Subsidy	¥	Remittances from home country (support)	¥
Salary / Part-time income	¥	Drawing on personal savings, Loans	¥
Remittances from home country (support)	¥	Spouse etc.	
Drawing on personal savings, Loans	¥	Scholarships (Scholarship name:)	¥
		Salary / Part-time income	¥
		Remittances from home country (support)	¥
		Drawing on personal savings	¥
Total	¥	Total	¥

Enter all scholarships received during the one-year period from April 1, 2023 to March 31, 2024 and submit a copy of the Scholarship Decision Notice (Period of Payment and Amount of Payment).
Example (1) When ○○○ scholarship is paid 50,000 yen, only once a year
Enter 50,000 ÷ 12 = 4166 yen
(2) When △△△ scholarships are paid monthly (12 months) 40,000 yen
Enter 40,000 yen.

Calculate the average of one month from all income (e.g., the 2023 Withholding Record issued by your employer) earned from working during the one-year period from January 1 to December 31, 2023.
In addition, please submit documents that serve as the basis for income, such as copies of year 2023 tax withholding slips for all places of work.
Since it may take some time for the tax withholding slip to be issued, please ask your place of work enough time in advance.

Ensure that your income and expenses match
If expenditures exceed income, you may be asked to resubmit the form.

In the Income column, please separate remittances from your home country and your (spouse's) savings and enter exact values.

- * If you receive income from your home country, confirmation may be requested.
- * If you receive income from your home country, please enter the amount in the "Remittance (assistance) from home country" column.
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When depositing and drawing on a remittance (monetary allowance) from your home country, enter it in the "Remittance (assistance) from home country" column. Enter the amount in this column for grants (e.g., temporary special benefits and loans) provided by the government and universities, excluding scholarships.
Example) 1) If you borrow 60,000 yen only once in September.
Included as 60,000 ÷ 12 = ¥5000

2. Scholarship status

Please complete the "Declaration of Scholarship Receipt (Form 8)" and submit this together with a copy of any documents (e.g., scholarship decision letter) that show the name of the scholarship, the sum received, and the period of receipt.

○ Supervisor's statement:

The financial situation of the above student is deemed to require support, and the student's attitude and behavior in the course of their academic activities and other aspects of life are judged to be suitable for exemption.

After filling this form, please check the contents with the instructor and ask him/her to sign it.

Supervisor (Signature) _____